



Welcome to the **Carolina Home and Outdoor Expo!** We're excited to have you join us for this special event. Below are detailed instructions for vendors to ensure a smooth and successful experience.

Vendor Load-In Details

- **When:** Load-in begins on **Friday, May 2nd, at 9:00 AM.**
- **Where:** Iredell Country Fairgrounds, located at 630 N. Main St, Troutman. Please check in at the designated vendor entrance upon arrival. Event staff will be present to direct you to your assigned space and assist as needed.
- **Parking:** Once you've unloaded your materials, please move your vehicle to the designated vendor parking area to keep loading zones clear for others. Vendor Entrance and Parking is located off of Murdock Road. Must have vendor parking pass displayed in vehicle.

Set-Up Requirements

- Map is included to show your location, which will be marked on premises.
- **Deadline:** All vendors, including food trucks, must be fully set up and ready by **Saturday, May 3rd, at 8:00 AM.**
- **Inspection:** A brief inspection will be conducted on Saturday morning to ensure compliance with safety regulations and event guidelines. Please allow sufficient time to finalize your setup before the deadline.
- Make sure your tent(s) are properly anchored and you remain in your designated area.

Event Duration

- **Expo Hours:** The event will run from **Saturday, May 3rd 10am-7pm**, through **Sunday, May 4th 12pm-5pm**, providing two full days of exciting opportunities to connect with attendees.
- Security will be on site Friday and Saturday evenings when the festival is closed. Signal Hill Media, the Town of Troutman and Iredell County are not responsible for lost, damaged or stolen items. Please man your booth during festival hours and take all your valuable with you at the end of the day.
- No smoking allowed in the Fairgrounds area.

Tear-Down Guidelines

- **End Time:** Tear-down is not permitted until the event concludes on **Sunday, May 4th, at 5:00 PM.**
- **Clean-Up:** Please ensure your space is left clean and free of debris before leaving the premises. Trash receptacles and recycling bins will be available for your convenience.

We're thrilled to have you participate and look forward to seeing the unique offerings you'll bring to the expo. Should you have any questions or special requirements, feel free to reach out to our team in advance. Let's make this event a fantastic success together!