



## Rules & Regulations - Food Vendors RULES & REGULATIONS

Please read carefully! These rules and regulations are part of the Outdoor Expo contract and each participant should read, *sign* and adhere to these rules as listed below.

**Taxes:** You will be responsible for collection of applicable tax.

**Space Requirements:** Vendor spaces are 20'x10'

**Set Up:** Must be completely set up and ready to serve by 10am or earlier if inspection is required by County.

**Breakdown Policy:** No breakdown before 5:00 PM on Sunday, May 4, unless due to bad weather. Early breakdown before 4:00 PM incurs a \$50 fee for next year.

Vendors must supply own tents, tables, chairs, display racks, all weather gear and fire extinguishers.

**Waste Disposal:** Proper disposal of used cooking grease/oil is mandatory, and vendors must not leave any grease or food on site; failure to comply will result in a cleaning charge.

**Weather Policy:** The event will occur rain or shine..

**Insurance:** Vendors must name Signal Hill Media Partners, Town of Troutman, and Iredell County on a certificate of insurance. Consult your insurance carrier for details.

All fees are to be paid in full prior to the event

No refunds issued unless the event host cancels.

All required documents must be submitted to Signal Hill Partners at 212 Signal Hill Drive, Statesville, NC 28625, **no later than one month before the event date.**

All health department documents must also be submitted by their respective deadlines.